



FSO TOOLCART

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WHAT'S NEW!

*****Announcement*****

SEC301, Classified Matter Training – Updated version now available

Facility Security Officers with contractors at Sandia National Laboratories are required to complete **SEC301, Classified Matter Training**. The PDF version of the course has been updated and is now available on the [briefings](#) page.

SEC301 is required for all Q-cleared individuals, and some L-cleared individuals selected by a Sandia manager, to increase the understanding of policies, procedures, and practices for handling and protecting classified matter. Always visit the FSO Tool Cart website to ensure the latest version of the training is used.

SEC301 must be taken every two years. If your staff have completed SEC301 within the past two years, no action is required.

For questions about completions or requirements regarding SEC301, please contact Security Connection at 321 from any Sandia phone or 505-845-1321.

*****Announcement*****

November 16, 2015-Sandia/KAFB access and the REAL ID Act

Effective Jan. 11, a New Mexico driver's license and ID card will not provide access to Sandia, and could impact KAFB access. Members of the workforce (MOWs) with current badges are not affected. Unbadged employees, subcontractors, consultants, visitors, colleagues, etc., must present an [alternative photo ID](#) to receive a badge. Notify potentially-affected persons of the new requirements before they attempt to access Sandia. See the [REAL ID Act](#) page for additional details.

Questions to [Security Connection](#) at 321 from a Sandia phone, 505-845-1321 from any phone, or security@sandia.gov.

*****Announcement*****

November 4, 2015 –PDF version of SEC105, Insider Threat Awareness Training, now available for FSOs